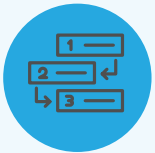


# Medicare Transaction Facilitator

This toolkit from the Centers for Medicare and Medicaid Services provides important information and resources for enrolling your pharmacy in the Medicare Transaction Facilitator Data Module (MTF DM). Remember, enrollment in the MTF DM is a critical step to ensure your pharmacy is prepared for the effectuation of the new negotiated maximum fair prices under Medicare Part D beginning on January 1, 2026.



## The MTF DM is Open for Enrollment - Enroll Your Pharmacy Now!

The enrollment process should take about an hour, ~5 minutes to activate your user account, and ~40-60 minutes to enroll your organization.



### MTF Webpage

**Step 1:** Identify your pharmacy's Primary Point of Contact in the NCPDP Databases. This is your 'First User' and is the person who must initiate the process for your organization.

**Step 2:** The 'First User' visits [mtf.cms.gov](https://mtf.cms.gov) to begin the process.

**Step 3:** 'First User' will verify their identity and establish a login.

**Step 4:** 'First User' can invite additional people from your organization, and together you can complete the enrollment process.



## MTF Resources for Pharmacies



### MTF Help Desk Resources Webpage

- MTF Help Desk
- MTF Background and Enrollment Video
- Medicare Transaction Facilitator Enrollment Quick Guide
- Step-by-step Dispensing Entity MTF DM Enrollment Process Video
- Step-by-step Third-party Support Entity (TPSE) MTF DM Enrollment Process Video
- CMS MTF User Guide v2.0
- 835 Companion Guide v1.0
- MTF Fact Sheet for Pharmacies and other Dispensing Entities



## Additional Resources



### Pharmacy and Dispensing Entity Resources Webpage on CMS.gov

- MTF Fact Sheet for Pharmacies and other Dispensing Entities
- MTF Pharmacies and other Dispensing Entities Frequently Asked Questions
- MTF Human Centered Design interest form



## Why should you enroll?

**The Medicare Transaction Facilitator will be a critical tool for pharmacies as they dispense drugs with negotiated MFPs on or after January 1, 2026.** When the negotiated MFPs are in effect (beginning January 1, 2026), pharmacy reimbursement from Part D Plan Sponsors will be no more than those negotiated MFPs (plus any dispensing fees) which may be less than the acquisition costs pharmacies will pay for the drugs. By enrolling in the MTF DM, pharmacies will gain access to the system necessary for them to receive refund payments from these drugs' manufacturers to accompany their reimbursement from Part D Plans, as applicable. Enrolling in and using the MTF DM is free for pharmacies and the act of enrolling itself does not place any requirement on pharmacies to engage in the Part D program or to dispense any drugs under the Medicare Part D program; that is, pharmacies that enroll in the MTF DM retain the ability to make future decisions related to their Part D participation.



## Information Dispensing Entities (DEs) and Third-Party Support Entities (TPSEs) Need to Enroll

### *Need Help Confirming, Verifying, or Updating your NCPDP Data?*

The information that is contained in the NCPDP Pharmacy Database for your organization at the time of enrollment is what the MTF will rely upon to both 1) identify and validate you as a first user, and 2) pre-populate certain fields in the Dispensing Entity Enrollment Questionnaire, if permitted by your DE.

You can update your organization's information via the NCPDP website [sso.ncdp.org](https://sso.ncdp.org). **Please ensure this information is up to date prior to beginning the enrollment process. Please allow two weeks for the update to take effect.**

### *Prepare Necessary Information for MTF DM Enrollment*

Verify the following organization information in the NCPDP Pharmacy Database.

- |   |   |
|---|---|
| ✓ Legal Business Name   | ✓ Authorized Official Email address         |
| ✓ Store Location # (if applicable)                              | ✓ Doing Business As (DBA) Name (optional)   |
| ✓ Business Address: Street, City, State, Zip                    | ✓ Mailing Address: Street, City, State, Zip |
| ✓ NCPDP Parent Organization ID, Provider ID and Relationship ID | ✓ State License Number                      |
| ✓ Pharmacy National Provider Identifier (NPI)                   | ✓ Authorized Official Name                  |
| ✓ Federal Tax Identification Number                             |   |

Contact Information (Primary and Secondary):	<ul style="list-style-type: none"><li>Name and Title</li><li>Email Address and Phone Number (one required and one optional)</li></ul>
Material cashflow concerns:	<ul style="list-style-type: none"><li>A list of your NPIs and associated concerns</li></ul>
Information regarding MFP refund payments and/or ERAs or remittance advice sent and made available to a TPSE:	<ul style="list-style-type: none"><li>Payment TPSE Name and Center ID Code</li><li>Remittance TPSE Name and Center ID Code</li></ul>
Financial Information:	<ul style="list-style-type: none"><li>Bank Name and Account Information</li></ul>

